



Kanso Native Housing Summit

Closing Out your Books with Kanso

July 30, 2024, at 10:15 A.M.

Training Room



Jennifer Wageman

COO & CFO

Kanso Software





Joe Prince

Operations Manager

Client Support & Data Operations

Mike Somers

Data Conversion Specialist and HDSWin Senior Support

Data Operations Team



Grant Walker

Data Management Specialist

Data Operations Team

Session Overview

Kanso as a subledger of your General Ledger

Tenant Ledger accounting

Month End reconciliation in Kanso

Reporting options to feed the GL

General Ledger Export process

Kanso as a subledger of your General Ledger

- Tenant-level detail vs Program or Project level reporting
- Aging of receivables
- Individuals' bad debt history
- Loan status and payoff calculations
- Maintenance cost details

Tenant Ledger configuration in Kanso

Chart of accounts - Program level setup

Transaction types - Subledger level setup

Payment categories or “locations”

Tenant Ledger tab for Households

- **Transaction details**
- **PostedOn vs CreatedOn**
- **Edit vs Void**
- **Date filter**
- **Multiple account history**

Household History and Tracking

- **Monthly Charges**
- **Recurring Transactions**
- **Loan details**

Month End reconciliation

- **Month End tab (Accounting section)**
 - **Open, Locked, Closed**
- **Deposit history (Accounting section)**
- **Undeposited Transactions report**
- **Charges and Adjustments report**

Reports to feed the General Ledger

“Cash - Deposits by Account” report

“Statement of Operations” report

Other Reporting Options

- **“Accounts Receivable Aging” report**
- **“Accounts Receivable Analysis (TAR)” report**
- **“Loan Status” report**
- **Any others you value?**

General Ledger Export setup

- Chart of Accounts
- Subledger mapping
 - Post To / Offset To
- GL Segment Code
 - Project-level open text field, ex. “100-567-ABCD-001”
 - “IF program = LR, THEN ColumnC = characters 4-7”

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RAYMOND JAMES

AFFORDABLE HOUSING INVESTMENTS

Wagenlander & Heisterkamp, LLC
Attorneys at Law

Uflex
Your Money Your Terms



Next Sessions...

- Main Room 1:00pm

Emerging Issues in HUD Compliance &
Technology Opportunities

- Training Room 1:00pm

Kanso Success Tools